



NOVEMBER 29, 2025

**Palais des congrès de
Montréal
LEVEL 5**

1001 Place Jean-Paul-Riopelle,
Montréal, QC

**ATHLETE & COACHES
APPRECIATION GIFTS**

Gifts will be available at the Team
Check In Desk

WORLDS BIDS

1 Partial Paid
2 At-Large Bids

SUMMIT & YOUTH SUMMIT

2 At-Large Summit
2 At-Large Youth Summit

**AIA Global Tournament
Invitations**

FREE PHOTOS & VIDEOS

Plus 360 Photo booth available for
athletes and spectators.

KEY FEATURES

- * Medals for all athletes, Gold, Silver, Bronze & Participation
- * Private 1:1 virtual meeting for coaches with Spirit FX staff to review the routine and provide insightful feedback

*School teams – low-cost early season presentation of your routine.

COACHES INFORMATION

TEAM REGISTRATION (Location 517D)

The team registration will open 1.5 hours prior to competition start time. Athlete/Coach Bracelets + gifts will be distributed at the team registration desk.

PRACTICE ROOM (Room 517D)

Teams should report to warm-up 5 minutes prior to your rotation. At the desk, athlete count, email address and Quebec coach's certification will be verified.

COACHES VERIFICATION (Quebec based teams)

As per **Cheer Quebec** policy, one certified coach must be present with their team from the beginning of warm-up to the end of performance. We will be validating coach certification prior to entering the practice room. **Please ensure you have a certified coach present.**

WORLDS TEAM VERIFICATION (Room 517D)

In accordance with **IASF Policies and Code of Conduct**, all competing athletes will be verified onsite **before their first performance**:

- Verification will occur at **practice room check-in** — please arrive **10 minutes prior** to your rotation.
- Athletes must present a **photocopy** of a valid photo ID (driver's license or passport).
- To expedite the process, line athletes up **alphabetically by first name**.

ATHLETE & COACH WRISTBANDS

NEW: Wristbands will be **distributed at the venue** from the team registration desk. Packages will be ready for pick-up starting at 6:30 a.m. We recommend **designating one representative per club** to collect the package and distribute the wristbands to athletes. Please note that **individual athletes cannot pick up their own wristbands**

SPECTATOR TICKETS (Location 517B)

Spectator tickets will be sold **ONLINE ONLY**. Tickets will be scanned at the venue and exchanged for an access bracelet, please refer to website for details

<https://www.sapphireproductions.ca/en/adrenaline>

Doors open for spectators at 1 hour prior to competition start time.

COACHES VIP ROOM

Room 521A

Follow signage at venue, a VIP room will be available with light refreshments. Only those wearing a coach's bracelet will be granted access

ATHLETE DESIGNATED AREA

Room 517D

There will be areas designated for teams to sit. Teams are not to set up in the spectator areas.

Important Note: Athletes should arrive at the venue ready to compete, dressed, hair and makeup done.

We will have a few pop-up change stations available.

Please note we are not responsible to supervise your personal effects.

PUBLIC HEALTH REGULATIONS

We will be following all Public Health Regulations in place at the time of the event.

EQUIPMENT

There will be a fully sprung competition sized (54x42) cheerleading floor with 9 strips. The practice area will also have a one fully sprung competition (54x42) sized floor with 9 strips and a sprung tumbling strip (12x60).

SPOTTERS

Spotters are not provided at the event. If a team wishes to provide their own spotters, they must ensure that they are wearing a plain white or black t-shirt to differentiate them from the performing team, and they must have an admittance bracelet. All rules for spotters are as per the Cheer Quebec technical rules.

MUSIC – PROCEDURE TO SUBMIT MUSIC IN ADVANCE

Please email your music files to info@sapphireproductions.ca by **November 21st**. Prior to sending, please RENAME your music file with your team number (located in the left column on the schedule), your program name and team name.

Example: 15 ABC Cheer Gym Teamname.mp3

These music files will be arranged in a playlist to ensure the correct music plays for your team on the competition floor. We will test the file to ensure its' compatibility with our system prior to the event to help prevent any music mishaps onsite. If you send in your music, you will not be required to have a coach present at the music station during the performance.

Once called onto the floor the music will play once your team appears to be set. If you have any special instructions, please include them in the email with your music file. Your music will not be shared, and all music will be deleted from our files once the event is over.

Coaches who do not provide their music in advance are responsible for bringing their music to the DJ booth before their team's performance and bring any adaptors that may be required (iPod connection, iPhone connection, USB-C connection, etc.). We recommend that teams have at least 2 copies of their music. Sapphire Productions will not be held responsible for any technical problems (i.e. malfunction of cell phone, CD, cords/wires/adaptors, USB key, sending of incorrect music).

NEW VOICE CRITIQUES

A unique feature to our event is that teams will be provided with voice critique of their routine by a prominent professional judge. This is valuable and actionable feedback allowing you to tweak your performance for future events.

Following your performance a link and password will be sent to you to access your team's critique.

PROFESSIONAL PHOTOGRAPHY & VIDEO

VENVI Studios will be on site taking photos of teams. The event will be filmed by HFT Communications.

You will be able to access these photos and videos, FREE OF CHARGE courtesy of SAPPHIRE Productions on <https://sapphireproductions.smugmug.com>, a few days after the event.

Sapphire Productions have exclusive rights over the videotaping and photography of the event. It is prohibited to videotape or take photos of performances for resale or distribution.

FIRST AID

There will be a team of qualified first-aid responders on site in both the practice room and competition area. Taping is provided for a fee.

PARKING + ACCESSIBILITY

There are plenty of paid parking spaces available around the Palais des congrès. The venue is also easily accessible by public transit via the Place-d'Armes metro station.

FOOD & VENDORS

There will be many vendors set up on site to sell athletic apparel and other items. It's always wise to have CASH on hand since most only accept this method of payment.

There are many restaurants available inside the Palais des congrès de Montréal, found within its Galeries du Palais (Level 1).

Food will not be allowed in the competition venue.

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JUDGING & SCORE SHEETS

Scoring:

- Teams with 2 runs: 50% 1st run + 50% 2nd run
- Judges follow IASF rules and Cheer Canada scoring system
- Computerized scoring will be used

Contesting Deductions / Penalties:

- Deduction sheets emailed to clubs; 10 minutes to contest
- Only deductions or penalties may be challenged

How to Contest:

- Submit the online review request form (link in email)
- Judge reviews the deduction
- Coaches meet judge at score check area (max 2 coaches, 4 min)
- Updated score sheets emailed if score changes
- Full routine review may occur if penalties are contested

Extras:

- Watch your team's video at score check
- Pick up Zero Deduction pins
- Coaches CANNOT request a review of a competing team or a team that is not theirs.
- IASF rules & Cheer Canada scoring available at review table

Conduct:

- Stay calm & respectful
- Unsportsmanlike conduct may result in deduction or disqualification

Results:

- Score sheets emailed after awards
- Results posted on the event website