



FEBRUARY 2 – 4TH, 2024

VERDUN AUDITORIUM

**4110, boulevard LaSalle Montréal, QC
H4G 2A5**

ATHLETE ENTRANCE + DESIGNATED AREA

Athletes are to enter at the side entrance of the building – follow the directional signage at the venue.

There will be zones designated for teams to sit in the stands.

Teams are not to set up in the designated spectator areas. **Please note we are not responsible to supervise your personal effects.**

COACHES VIP ROOM

Located *Inside the arena*, on the Top Floor; there will be complimentary snacks and beverages for coaches, there is also a viewing window to the competition venue. **Only those wearing a coach's bracelet will be granted access**

PUBLIC HEALTH REGULATIONS

We will be following all Public Health Regulations in place at the time of the event.

COACHES INFORMATION

TEAM REGISTRATION & PRACTICE ROOM

The team registration/help desk will open one hour prior to competition start time on Friday Feb 2 & Saturday Feb 3.

COACHES VERIFICATION (Quebec based teams)

As per Cheer Quebec policy, one certified coach must be present with their team from the beginning of warm-up to the end of competition. We will be validating coach certification prior to entering the practice room. Please ensure you have a certified coach present.

ATHLETE & COACH WRISTBANDS

Athlete and Coaches wristbands were mailed out to your clubs the week of January 15th.

Each team is entitled to TWO coaches / chaperones to accompany the team, but they must be pre-registered with their team. Additional Coaches bracelets can be purchased ahead of time at a cost of \$45. Spectators cannot purchase a coach bracelet.

Clubs entering specialty divisions should ensure that their coaches are covered in their clubs' team registrations.

Athletes and coaches will need to have their admittance bracelets on before entering the competition venue as well as the athlete only section and warm-up areas. Please ensure your athletes keep their bracelet on all weekend.

Please note that it is up to clubs to arrange distribution of bracelets to their athletes.

SPECTATOR TICKETS

Spectator tickets will be sold ONLINE ONLY. Tickets will be scanned at the venue and exchanged for an access bracelet, please refer to website for details

<https://my.weezevent.com/championnat-cheerfest-2-au-4-fevrier-2024>

Doors open for spectators 1 hour prior to competition start time.

COMPETITION SCHEDULE

The preliminary schedule will be sent via email to clubs on January 15th. The deadline to submit any corrections, changes is January 22nd. The final schedule will be emailed and posted on the website on <https://www.sapphireproductions.ca/cheerfest> 1 week before the event.

EQUIPMENT

There will be a fully sprung competition sized (54x42) cheerleading floor with 9 strips. The practice area will also have a two fully sprung competition (54x42) sized floors with 9 strips and a sprung tumbling strip (12x60).

SPOTTERS

Spotters are not provided at the event. If a team wishes to provide their own spotters they must ensure that they are wearing a plain white or black t-shirt to differentiate them from the performing team, and they must have an admittance bracelet. All rules for spotters are as per the FCQ technical rules.

FIRST AID

There will be a team of qualified first-aid responders on site in both the practice room and competition area. Taping is provided for a fee.

WATER

There will be NO water stations available. Athletes must bring their own water bottles.

ACCESSIBILITY

The Verdun Auditorium is easily accessible by metro, bus and car. **It is highly recommended to utilize the metro as parking is limited.**

Métro : De l'Église station (green line)

PARKING

Limited Paid parking next to Verdun Auditorium

***Free Parking - Centre de Formations Professionnelle de Verdun, 3000 Gaetan-Laberge Blvd, H4G 3C1**

***We will be offering a free shuttle from this location + the Metro each day**

MUSIC – PROCEDURE TO SUBMIT MUSIC IN ADVANCE

Please email your music files to **extremecheerfest@hotmail.com** by January 26th, 2024. Prior to sending, please RENAME your music file with your team number (located in the left column on the schedule), your program name and team name.

Example: 15 ABC Cheer Gym Teamname.mp3

These music files will be arranged in a playlist to ensure the correct music plays for your team on the competition floor. We will test the file to ensure its' compatibility with our system prior to the event to help prevent any music mishaps onsite. If you send in your music, you will not be required to have a coach present at the music station during the performance.

Once called onto the floor the music will play once your team appears to be set. If you have any special instructions, please include them in the email with your music file. Your music will not be shared, and all music will be deleted from our files once the event is over.

Coaches who do not provide their music in advance are responsible for bringing their music to the DJ booth before their team's performance and bring any adaptors that may be required (Ipod connection, Iphone connection, USB-C connection, etc.). We recommend that teams have at least 2 copies of their music. Sapphire Productions will not be held responsible for any technical problems (i.e. malfunction of cell phone, CD, cords/wires/adaptors, USB key, sending of incorrect music).

PROFESSIONAL PHOTOGRAPHY & VIDEO

SAPPHIRE staff will be on site taking photos of teams. The event will be filmed by HFT Communications.

You will be able to access these photos and videos, FREE OF CHARGE courtesy of SAPPHIRE Productions on <https://sapphireproductions.smugmug.com>, a few days after the event.

HFT and Sapphire Productions have exclusive rights over the videotaping and photography of the event. It is prohibited to videotape or take photos of performances for resale or distribution.

FOOD & VENDORS

There will be many vendors set up on site to sell athletic apparel and other items. It's always wise to have CASH on hand since most only accept this method of payment.

There are no ATMs on site.

There is a Subway Restaurant on-site and vending machines.

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JUDGING / SCORE SHEETS

Methodology

Judges will evaluate according to the IASF technical rules and scoring system of system of Cheer Canada. A computerized scoring system will be used.

Routine Review

Legality and Deduction sheets **will be emailed to clubs for review** as soon as they are available. Coaches will have 10 minutes to review and challenge legalities or deductions if necessary.

Only the legality and deduction sheet may be examined. Coaches cannot request a review without completing / submitting the Request for Review form.

You can also view the video of your team's performance at the score check area. Note that Zero Deduction pins will also be available for teams at the score check area.

Reasons to Challenge

1. Deductions
2. Legalities

If the coach wants to challenge deductions or legalities, here are the steps to follow:

- Approach the scorecheck desk to request a review. (Please note that if you have requested a verification of penalties, your entire routine could be reviewed, and this could result in new deductions. (Please note that if you have requested a verification of penalties, your entire routine could be reviewed, and this could result in new deductions).
- Coaches, a maximum two per team, will be called by the reviewing judge to discuss the review request and will have a maximum of four minutes to do so.

Reminder: coaches and judges must **remain calm and respectful at all times**. The official may grant a deduction for unsportsmanlike conduct to the team in question or the team may be disqualified.

At the end of four minutes, the reviewing judge will make the final decision on the review. If the revision results in a change in score, the new score sheets will given to the coaches.

Coaches **CANNOT** request a review of a competing team or a team that is not theirs.

The IASF rules and Cheer Canada scoring system will be available at the Review table for you to consult, and a TV with a video review. Coaches cannot monopolize this video system.

Results

Completed/Full score sheets will be sent to clubs by email following the awards and the results will be posted on the website.